



CHILDREN & YOUTH MINISTRY VOLUNTEER APPLICATION

This application is to be completed by all applicants for any position (volunteer or compensated) involving the supervision or custody of minors. This is not an employment application. This screening form is being used to provide a safe and secure environment for those children and youth who participate in our programs and use our facilities. If it is necessary, please use additional paper to fully answer these questions.

PERSONAL:

Full Name: _____

Current Address:

City: _____ State: _____ Zip Code: _____

Date of Birth: ____/____/____

Are you a minor (under the age of 18): _____ Yes _____ No

Cell Phone Number: _____

Email (one you use frequently):

Are you: Married Single College Student Middle/High School Student

MINISTRY PREFERENCES:

Please indicate the type of youth/children's work you prefer:

Nursery (2yrs. & under) Preschool (3-5yrs. old) Host

Kids Church (6-12yrs. old) Youth Ministry (13-18yrs. old)

SERVICE PREFERENCES:

Please indicate the type of youth/children’s work you prefer:

9:00am 11:00am Either Service

SCHEDULING FREQUENCY PREFERENCE:

Once a month Twice a month Other _____

Date you would be available to begin:

We use a scheduling database called Planning Center. The week that you are scheduled to volunteer you will receive a request via email. Do you want to receive requests via text message?

(This is recommended)

Yes No If Yes, what carrier? (Verizon, AT&T, etc.)

CHURCH HISTORY:

Are you a Christian? Yes No

Date you accepted Jesus Christ as your Savior: _____

Do you regularly attend Freedom Church? Yes No

If no, name of church you attend:

Have you been baptized in water by immersion? Yes No

Date baptized in water: _____

List (name and location) of churches you have attended regularly during the past 5 years:

PRIOR CHILDREN AND YOUTH WORK:

List all previous church work involving children and youth (church name, city and type of work you did):

List all previous non-church work involving children and youth (organization name, city, and work performed):

List any abilities, gifts, training or education that has prepared you for children and youth work:

TWO PERSONAL CHARACTER REFERENCES (OTHER THAN RELATIVES):

1) Name: _____

Years Known: _____ Telephone Number: _____

What is your relationship with them? _____

2) Name: _____

Years Known: _____ Telephone Number: _____

What is your relationship with them? _____

CONFIDENTIAL INFORMATION:

Have you been convicted of a criminal offense (including alcohol or drug related charges, assault charges, sexual offense, etc.)? ___Yes ___No

If yes, please explain:

APPLICANT’S STATEMENT:

The information in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children or youth work. Upon evaluation of this application by Freedom Church, I do hereby release any individual, church, youth organization, charity, employer, reference or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply with this authorization. I waive any right that I may have to inspect any information provided about me by a person or organization identified by me in this application.

Should my application be accepted, I agree to be bound by the Constitution, Bylaws and Policies of Freedom Church of Grand Forks, ND and to refrain from unscriptural conduct in the performance of my services on behalf of the church.

I further state that I have carefully read the foregoing release and know the contents thereof. I sign this release by my own free act. I have read and understood that this is a legally binding agreement.

Applicant’s Signature

Date

Witness’s Signature (Parent/Guardian if a minor)

Date

AUTHORIZATION FOR RELEASE ON INFORMATION TO FREEDOM CHURCH OF GRAND FORKS, ND

I, the undersigned, do hereby authorize Freedom Church and its affiliates, agents and employees to conduct background checks and receive all information relative to the undersigned by and through any local, state or federal law enforcement agency, including but not limited to the Federal Bureau of Investigation (FBI) and National Crime Information Center (NCIC) regarding arrests, convictions, and charges pending against me within or outside the state of North Dakota and waive any rights I have relative to sealed court files which release to my records of mental health history, if any are there.

I waive any privileges pursuant to Confidential and Privileged Communication Law. Please print legibly.

Applicant’s Signature

Date

PROCEDURES FOR CHILDREN AND YOUTH VOLUNTEER SCREENING

1. When an individual expresses an interest in working in an area of children or youth ministry, ministry leader will encourage them to fill out the volunteer application for Release of Information. If a person will be working in several areas of children and youth ministry, only one form needs to be filled out.
2. The application and release of information form will be given to the Administrative Assistant of Freedom Church. The application and all contact information will be secured in a locked file cabinet with access restricted to the Administrative Assistant, the Children's Ministry Leader, the Youth Ministry Leader and Pastors on a need-to-know basis only. Confidentiality will be strictly observed by persons having access to the files and information contained in the files.
3. The authorization for Release of Information Form will be used by Freedom Church's Administrative Assistant to perform a background check through Checkr.
4. Both personal references may be contacted and responses recorded to become part of the record. A reference response by also be requested from all records of previous experience in children and youth work at other churches. Any additional references may be checked if there is a need to substantiate information secured from the application or references.
5. After all information and checks have been made, the Administrative Assistant will alert the ministry leader concerning the suitability of the applicant.
6. Any legitimate record of actual sexual abuse by the applicant to children and youth will automatically disqualify the individual from serving in a ministry to children and youth in our church. Allegations of child abuse that are under investigation will preclude the applicant's involvement until the investigation has concluded and the results indicate that there was no substance to the allegations. Questionable character references as to suitability for children and youth ministry will be dealt with on a case-by-case basis. We do encourage those who are precluded from working with children and youth to find a place of ministry in an adult context, if possible.
7. Those who are already working in children and youth ministry when the policy and procedures are implemented will be expected to comply with the process in a timely manner. No one who is currently working with the children and youth will be dismissed from his or her ministry because of the screening process without definite evidence of guilt due to previous sexual abuse.
8. Applicants will be notified in a timely manner of the results of the screening.